









EXAM ADVICE

EIGHT ESSENTIALS



-  **1. GET YOUR EXAM TIMETABLE**
students.mq.edu.au/student_admin/exams/
Enter your Student ID to access your individual timetable. Check for any clashes!
-  **2. KNOW THE EXAM RULES**
See the *Handbook of Undergraduate Studies 2014* or
www.mq.edu.au/policy/docs/examination/policy.html or
http://students.mq.edu.au/student_admin/exams/
-  **3. WHAT DO I DO ON EXAM DAY?**
Student ID card should be carried **at all times**, especially upon entrance and during exam
Stationary etc. (tissues, water) should be put in a clear case/bag – **no mobiles allowed!**
Dictionaries for Ancient Languages are not usually allowed – check with the convenor
Listen to the exam supervisors e.g. how to be excused to go to the bathroom
Read the exam instructions – they may change for each exam
-  **4. EXAM SECURITY**
Bag rooms will be available – check the exam website for locations:
students.mq.edu.au/student_admin/exams/on_the_day/
Storage lines are long AND bags outside exam rooms are not safe!
Best advice is to **leave valuables** (bags, mobile phones) at home or safely in your car. Bring only your wallet and a clear bag with stationary etc.
-  **5. WORST CASE SCENARIO**
Prevention: Know your exam date, time and location. Turn up early!
Disruption to Studies e.g. a traumatic event causes you to miss the exam – you will need to submit a Disruption to Studies Notification within 5 days. For more info:
students.mq.edu.au/student_admin/exams/disruption_to_studies/
-  **6. NOTIFICATION OF RESULTS**
Results available from 18th December 2014
Login to **eStudent** at student1.mq.edu.au/, click **Results**
Proof of results: purchase an official academic transcript from SES or obtain free unofficial copy via eStudent
Can't access results? You may be blocked due to unpaid fines (e.g. Library)
-  **7. QUESTIONS & ADVICE**
For **general advice**, email telesangels@gmail.com or visit www.telesangels.com
For **academic support**, contact Learning Skills:
www.students.mq.edu.au/support/learning_skills/
For **personal support**, contact Campus Wellbeing:
students.mq.edu.au/support/health_and_wellbeing/
-  **8. STUDY!**

☺ Good luck!